

**Cumberland County Schools
Request for Proposals**

**Monochromatic & Polychromatic Production Copiers for the
Cumberland County Schools Print Shop**

Bid Date: Tuesday, September 26, 2017 @ 2:00 p.m.

ADDENDUM V.

Questions & Answers

- 1. Would one central production scanner be acceptable in the Print Shop?**

Yes, it would be acceptable.

- 2. The term “all machines enclosed” are you referring to Free Flow?**

No, CCS is referring the physical machine, enclosure of the mechanisms that operate the machine, such as the cabinet portion of the machine.

- 3. The length of the proposed production equipment, can that be moved from 13 feet to 25 to 30 feet?**

CCS Print Shop will be able to accommodate space for the three black and white production copiers at a maximum of 32 feet. However, the color copier will not be accommodated at that length due to the space of the room that it will be housed.

- 4. Which die would CCS prefer for the GBC punch besides 3-hole?**

CCS Print Shop will require a round-hole (spiral) die and a rectangle (comb) die.

- 5. The bid states CCS wants a 50-sheet square fold book on BOTH the color and black & white. Is this correct?**

Yes, CCS desires this feature on both the color and black & white copier.

- 6. The bid says 50-sheet MAXIMUM for a booklet maker. Does CCS print books with more than 140 pages? If so, what percentage?**

At present, the CCS Print Shop is only capable of producing a booklet at 50, pages maximum (50 11" x 17" sheets, folded). There has not been a customer demand for any product thicker than that. The GBC fusion punch finisher can round-hole (spiral) punch pages more than 50, up to 200 pages for manual spiral finishing for books. Spiral bound finished books are products in high demand for the CCS Print Shop.

7. **How many RDO files do you need to print; Daily, Monthly, Yearly? Do you know a rough number of how many files?**

The number of RDO files is difficult to estimate as it depends on the size of the print job and the number of jobs that are received in the CCS Print Shop in a particular day. The Production station (3 copiers total) on average receives at least 30 jobs in a week and up to 90 jobs in a single week. This is for the three production copiers presently housed in the CCS Print Shop.

8. **Do you happen to know what the file format is that needs to be converted? Is it Xerox RDO files and do you know how many?**

CCS Print Shop is presently using the Xerox RDO and there are several hundreds of files stored.

9. **Will the "cue" be required on the color as well as the black & white copiers?**

Yes, CCS will require the cue on all copiers.

10. **Regarding 50-sheet saddle stitch and 50-page booklet productivity maximum, does that mean a 200 page/50 sheet book or a 50- page/14 sheet book?**

Due to the limitations of the copiers at present, and the customer demand, on a 50 sheet book product would be required (200 page/50 sheets at 11" x 17", front and back).

