

REQUEST FOR QUOTATION

CUMBERLAND COUNTY SCHOOLS
PLANT OPERATIONS FACILITY
810 GILLESPIE STREET
FAYETTEVILLE, NC 28306

Date: March 16, 2018

H. Mark Whitley, Project Manager
Planning Supervisor
(910) 678-2342
e-mail – markw@ccs.k12.nc.us

A **mandatory pre-bid conference** will be held for **VCT replacement**. Contractors interested in bidding shall meet at **10 a.m. on Thursday, April 5th at Cumberland Road Elementary, 2700 Cumberland Road, Fayetteville, NC 28306,** and then proceed to other schools.

A Sealed Proposal, subject to the conditions made a part hereof, **will be received until 2 p.m. on April 12, 2018,** for furnishing product/service described herein.

IMPORTANT NOTE: Address enclosure as shown below. It is the responsibility of the bidder to have the bid in the office of Plant Operations, Cumberland County Schools by the specified time and date of opening.

Cumberland County Schools Plant Operations
H. Mark Whitley, Planning Supervisor
810 Gillespie Street
Fayetteville, NC 28306

PROJECT: Cumberland Road VCT Replacement, B & D Wings

Timetable for the Project

It is the Owner's intent to make a recommendation regarding award of these Contracts by **May 4, 2018**. A Notice of Intent to Award will be prepared and conveyed to the Contractor immediately. The Contractor shall commence the performance of this Contract and shall diligently continue its performance to and until final completion of the Project. Project shall start on **July 2, 2018** and contractor shall have 26 calendar days to complete the project, making the final completion date **July 27, 2018**. Schedule of construction must be coordinated with school personnel.

Insurance

The Contractor shall provide, as required by law, insurance for his employees. The Cumberland County Schools assumes no liability for injuries or accidents related to the contractual agreement. The Contractor shall furnish Certificate of Insurance to the Owner as proof of coverage. The Contractor shall maintain and pay for Insurance coverage and shall not be less than the following:

- A. Workman's Compensation Statutory
- Employers Liability \$1,000,000
- Owners/Officers must be included in coverage**
- B. General Liability (per person/per occurrence):
 - 1. Bodily and Personal Liability \$1,000,000/\$2,000,000
 - 2. Property Damage \$1,000,000/\$2,000,000 Aggregate
- C. Automobile Liability (per person/per occurrence)
 - 1. Bodily Injury \$1,000,000
 - 2. Property Damage: \$1,000,000 Aggregate
- D. The owner shall be listed as an additional insured

Certificates of Insurance shall be filed with the Owner. During construction of the work, the Contractor shall provide updated records whenever any of these coverages become outdated.

A sample certificate and additional insured endorsements are found at the end of this document.

Each certificate of insurance shall bear the provision that the policy cannot be canceled or coverage reduced or eliminated in less than thirty (30) days after mailing to the insured and/or the Owner of such alteration or cancellation. The certificate holder shall be named: Attn: Tim Kinlaw, Cumberland County Board of Education, P.O. Box 2357, Fayetteville, NC 28302.

Performance

The Contractor shall commence work to be performed under the Contract on a date to be specified in a Notice to Proceed issued by the Owner and shall substantially complete all work in accordance with the project Time Table. If the Contractor fails to begin the work within ten days after the date specified in the Notice to Proceed, or progress of the work is not maintained on schedule, or the Contractor fails to perform the work with sufficient workmen and equipment or with sufficient materials to ensure prompt completion of the work, or shall perform the work unsuitably, or not in accordance with plans and specifications, or in violation of safety requirements or for any cause whatsoever shall not carry on the work in an acceptable manner, then the Owner shall declare this Contract in default and Owner may terminate the performance of the Contract and assume possession of the Project site and of all materials and equipment at the site and may complete the work. In such case, the Contractor shall not be paid until the work is complete. After Final Completion has been achieved, if any portion of the contract price, as it may be modified thereunder, remains after the cost to the Owner of completing the work, including all costs and expenses of every nature incurred, has been deducted by the Owner, such remainder shall belong to the Contractor. Otherwise, the Contractor shall pay and make whole the Owner for such cost. This obligation for payment shall survive the termination of the Contract. Failure of a Contractor to meet the requirements of a Contract and/or insufficient performance may disqualify Contractor from bidding future Projects.

Contract Payments

Request for payment shall be submitted to H. Mark Whitley, Cumberland County Schools, 810 Gillespie Street, Fayetteville, North Carolina 28306. The invoice will be processed and paid within fifteen (15) consecutive days after acceptance of the work.

Certificate of Sales Tax Usage must be included with the request for payment. This Certificate shall include the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and the amount of local sales and use taxes paid thereon. If the property was purchased out-of-state, the county to which the property was delivered should be listed. Contractors are not to include any tax paid on supplies, tools and equipment which they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment which actually become a part of or annexed to the building or structure.

Warranty

The Warranty for work and materials by the Contractor shall be for a period of fifteen years from date of acceptance of the Project by the Owner.

SCOPE OF PROJECT:

Install VCT in B & D Wings as indicated on floor plan. *Removal will be completed by an abatement contractor.*

Base Bid – All classrooms as shown on Floor Plan

Alternate Bid – Base Bid + Hallways on B & D Wings

Floor Plan will be provided at the Pre-Bid

Description

Installation of Vinyl Composition Tile (VCT)

1. Contractor to remove existing VCT/Carpet as needed.
2. Contractor to install 12" x 12" VCT. 51899
3. Up to 10% allowance for Accent Color Tile
4. Contractor will skim coat floor surface before installing VCT.
5. Contractor will install 6" Black rubber cove base.
6. Contractor will roll all VCT once install.
7. Contractor will be responsible of disposal of all materials.
8. CCS will move all furniture as needed.

BID

Installation and sales taxes are included.

Base Bid: _____	(\$ _____)
Alternate Bid: _____	(\$ _____)

In compliance with this request for quotation and subject to conditions herein, the undersigned offers and agrees, if this quote is accepted within _____ days from the date of opening, to furnish any and all items upon which prices are quoted at the price set opposite each item. Signature certifies that this quote is submitted competitively and without collusion.

EXECUTION

In compliance with this Invitation for Bid, and subject to the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein. By executing this bid, I certify that this bid is submitted competitively and without collusion (G.S. 143-54).

Failure to execute/sign bid prior to submittal shall render the bid invalid. Late bids are not accepted.

Bidder:	Federal ID No.	
Street Address:	P.O. Box:	Zip:
City & State:		
Print Name & Title of Person Signing:	Telephone Number:	
Authorized Signature:	Fax Number:	
Date:	E-Mail:	
Minority Status *:	Form of Minority Certification**:	

*Non-minority, Black, Hispanic, Asian/American, White Female, American Indian, Socially and Economically Disadvantaged, Disabled
**Not Applicable, Local Agency, Self-Identified, State of NC HUB, Federal Agency, State of NC DOT, Out of State Agency, Unknown
(Note: In July 2009, businesses will be required to be certified through the State of NC HUB)

ACCEPTANCE OF BID

If any or all parts of this bid are accepted, an authorized representative of Cumberland County Schools shall affix their signature hereto and this document and the provisions of the Instructions to Bidders of the Instructions to Bidders, special terms and conditions specific to this Invitation To Bid, the specifications, and the North Carolina General Contract Terms and Conditions shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful bidder(s).

FOR CUMBERLAND COUNTY SCHOOL USE ONLY
Offer accepted and contract awarded this _____ day of _____, 20_____, as indicated on attached certification or purchase order,
By _____ (Authorized representative of Cumberland County Schools).

The Owner reserves the right to reject any and all proposals.

Policy Number:
Effective:

COMMERCIAL AUTO
UGCA 35 99 01 07

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

Name Of Person Or Organization:
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form. The inclusion of additional interest or interests will not operate to increase the limit of our liability.

An additional premium of \$ is fully earned at the time of issue.

