



PRE-BID CONFERENCE AGENDA

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PROJECT TITLE: Westover High School HVAC Infrastructure Phase 1
PROJECT NO.: 0408-04-00-19
OWNER: Cumberland County Schools
LOCATION OF CONFERENCE: Westover High School
PRE-BID DATE, TIME: Thursday, April 11, 2019 at 10:30 AM
BID DATE, TIME: Monday, April 22, 2019 at 11:00 AM

OWNER'S REPRESENTATIVE

Blane Hunt
Project Manager / Deferred Maintenance
Supervisor Cumberland County Schools
810 Gillespie Street
Fayetteville, North Carolina 28306
tel 910/678-2557
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ARCHITECT/ENGINEER

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Raleigh, NC 27609
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AGENDA

I. PURPOSE OF CONFERENCE

The purpose of the pre-bid conference is to provide prospective bidders with an opportunity to familiarize themselves with the project, and to ask questions pertaining to the contract documents.

II. NO ORAL MODIFICATIONS

The pre-bid conference is being held for the benefit of all parties in attendance; however, it is understood that nothing presented during the conference, including any oral interpretations of the meaning or intent of the contract documents, may modify or otherwise alter the contract documents. The contract documents may only be modified in writing. Prior to award of the construction contract, any required clarifications, revisions or modifications of the contract documents will be by written addendum.

III. DESCRIPTION OF THE PROJECT

A. Work Covered by the Documents

Replacement of approximately 1,000 feet of exterior HVAC hydronic piping. Piping will remain underground. Approximately 30 feet of piping that is routed under the building will be rerouted over the building to allow access. Run-outs from piping mains to the perimeter mechanical rooms will be replaced to tie into the building systems.

B. Project Bidding

1. Project is offered as a *single* prime contract and must be a licensed *Mechanical* Contractor.
2. Requirements for Bonds and Insurance:
 - a. *No bonds required for this project.*
 - b. *Contractor insurance is required.*
3. The Contractor shall include a ten thousand dollar (\$10,000.00) Miscellaneous Allowance in the Base Bid.

C. Project Schedule

The Contractor shall achieve Substantial Completion of the entire Work not later than seventy-one (71) consecutive calendar days after the date of the Notice to Proceed, subject to the following schedule:

4/23/19 Intent to make recommendation for contract
4/26/19 Contracts to be sent
6/10/19 Notice to Proceed
8/12/19 Substantial Completion
8/19/19 Final Completion

D. Liquidated Damages

The sum of liquidated damages shall be *two hundred fifty (\$250)* per calendar day.

E. Procedures for Questions During Bidding

1. Please forward any written questions to Sarah Bell at Stanford White sabell@stanfordwhite.com; 919/832-8118
2. Final date for submitting questions during bid period: 5:00 PM, April 16, 2019.
3. Sealed proposals will be received by the Cumberland County Schools Operations Department in Fayetteville, NC, in the Operations Center, 810 Gillespie Street, Fayetteville, NC up to 11:00 AM April 22, 2019 and immediately thereafter publicly opened.

IV. QUESTIONS

A. Explanation of procedure for addressing questions during the pre-bid conference.

1. If a question can be sufficiently answered by direct reference to the contract documents during the pre-bid conference, the Project Manager will direct the questioner's attention to the appropriate location.
2. If a question cannot be sufficiently answered by direct reference to the contract documents during the pre-bid conference, no response will be provided during the pre-bid conference. The questions will be taken under consideration and if (i) a clarification, revision or modification of the contract documents is required or (ii) it is otherwise determined to be beneficial to the project, a written addendum will be issued.

B. Receipt of questions from prospective bidders.

1. What is the average depth of the piping?
2-3 feet below grade.
2. What is the average size of the piping?
It varies from 1" to 8". See plans for specifics.
3. What type of piping is to be used?
Aquatherm or equal piping.
4. Is any insulation required on the piping?
All underground piping is not to be insulated. Above ground piping is to be insulated and have a jacket per the specifications.
5. Are there system flushing requirements?
See specifications for flushing requirements.
6. Is existing piping to be removed or abandoned in place?
Piping is to be removed as much as possible. There may be areas (underneath the building) where piping must be abandoned in place.

V. ADDED COMMENTS BY OWNER.

1. The school requires multiple bids; therefore, attendance at the pre bid meeting will not be mandatory for bidding. Blane will reach out to other potential bidders.
2. All concrete removal shall be from joint to joint to limit damage and cracking. New concrete does not need to match existing concrete.
3. The schedule is flexible. Work, such as mobilization and obtaining permits can happen before 6/10. Final completion may be able to take place later than 8/19 depending on when teachers return. Possible to complete piping prior to school's use and complete backfill while school is occupied. Schedule to be finalized with winning bidder.

VI. ADDED COMMENTS BY LOCAL, STATE AND FEDERAL AGENCIES.

N/A

VII. ADDED COMMENTS BY OTHER INTERESTED PARTIES.

N/A

